



Schools for Every Child

Risk Management for Schools for Every Child Trust and Academies

1. Purpose

This policy establishes a comprehensive risk management framework for Schools for Every Child Trust and its academies. This framework aims to identify, assess, manage, and mitigate risks that could impact the Trust and its schools, ensuring educational services' stability, safety, and continuous improvement.

2. Scope

This policy applies to all employees, trustees, committee members, and stakeholders of Schools for Every Child Trust and its academies.

3. Definitions

- Risk: The chance of something happening that will have an impact on objectives.
- Risk Management: The process of identifying, assessing, and controlling risks.
- Every System: An intuitive system used by the Trust for managing risks through tasks and reminders in real time.

4. Risk Management System

The Every Risk Management System simplifies risk management by enabling users to add risk items, categorize them, set review dates, and assign multiple owners. This system differentiates between treated and untreated risks, generating real-time updates and reminders for risk reviews and actions



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Risks are categorised to streamline discussion and management during committee meetings. Common categories include:

- Finance
- Education Standards
- Audit and Risk
- Operational
- Educational

6. Risk Impact and Likelihood Ratings


Risks are evaluated based on their impact and likelihood:

Impact Ratings:

- Negligible: Little or no financial or PR consequence.
- Minor: Manageable financial or PR embarrassment.
- Moderate: Requires re-organisation to minimise consequences.
- Major: Significant impact on stability requiring major reorganisation.
- Catastrophic: Results in failure of school.

Likelihood Ratings:

- Very Unlikely: Barely feasible in the immediate term.
- Unlikely: Extremely unlikely in the current year but possibly long-term.
- Possible: Some likelihood in the longer term.
- Likely: Possible in the current year and likely in the longer term.
- Very Likely: Probable in the current year and highly probable in the longer term.

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7. Risk Treatment Strategies

- Treat: Implement actions to control or reduce the risk.
- Tolerate: Accept the risk without further action.
- Assume Treated: Control or reduce risk with ongoing monitoring.
- Transfer: Outsource risk management to a third party.
- Terminate: Eliminate the risk if mitigation is not possible.
- Take Advantage: Maximise opportunities related to the risk.

8. Roles and Responsibilities

Headteachers:

- Identify and update school-specific risks on the Every Risk register.
- Present and update risks at half-termly Local School Board (LSB) meetings.

Trust Risk Officer:

- Ensure real-time updates of risk registers.
- Provide ongoing support to headteachers regarding risk management.


CEO and CFOO:

- Identify and update Trust-level risks on the Every Risk register.


Local School Board (LSB):


- Ensure appropriate risk identification and management at the school level.

- Review risks during half-termly meetings.

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Trust Committees:

- Finance and Responsibility Committee: Review financial risks.
- Audit and Risk Committee: Oversee the audit process, internal reviews, and unaddressed risks.
- Education Standards Committee: Review educational standards-related risks.

Audit and Risk Committee:

- Ensure clarity and effectiveness of the risk process.
- Oversee the audit and internal review process.
- Address specific risks like cybersecurity.
- Collate risk review discussions and report to the Trust Board.

Board of Trustees:

- Follow the governance structure.
- Observe and report on risk management through committees and LSBs.
- Address any areas of concern.

9. Reporting and Review

Risk registers are to be updated regularly and reviewed at each meeting of the respective committees and boards. Visual risk maps and heat maps will provide clear overviews at both school and Trust levels.

