

Health and Safety Risk Assessment – Meningitis

Academy / School	Schools For Every Child	Assessment No.	1
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Site	RPS, WPS, NCP	Location	Rayleigh & Wickford
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Subject of Assessment	Meningitis is an infection of the protective membranes that surround the brain and spinal cord (meninges). It can affect anyone, but is most common in babies, young children, teenagers and young adults		
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Assessed by	LF	Date	18/03/26	Review date	As Required
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Details of workplace/activity	Respiration & infection control	Persons Affected (Who may be harmed)
		Staff, Pupils, parents, others

Hazard	Control	Who
Spread of virus through surfaces Spread through air	<ul style="list-style-type: none"> - Increased cleaning awareness - Staff all explicitly told of the symptoms to watch for and how to wash hands - Pupils reminded to wash their hands more often - Pupils shown by staff how to wash hands and for how long: https://www.england.nhs.uk/wp-content/uploads/2022/09/nipc-manual-appendix-1-handwashing.pdf - Display posters on how to wash hands by handwash areas: https://www.nipcm.hps.scot.nhs.uk/media/1474/handy-andy-posters.pdf - If cases increase in Essex then mid day touch points cleans will be added (case by case) - Practical lessons with shared resources, such as food tech etc, to ensure robust hand hygiene - Ensure that cases are swiftly reported to the school, the HQ and Public health East for advice - Ventilation in communal rooms monitored and checked daily by school SLT - Isolating pupils to be provided work: https://www.schoolsforeverychild.org.uk/attachments/download.asp?file=1491&type=pdf - Staff encouraged not to be in excessive close contact - Teachers to review seating arrangements in classrooms to ensure distance maintained where possible - Increased awareness amongst staff through regular checking of NHS for best practice advice - HT/HoS to share this RA with staff - HoS/ HT to ensure that a list is kept of all vulnerable staff and pupils to ensure dynamic RAs can be developed if needed - Put up poster in the school office and staffroom to raise awareness of symptoms: https://news.liverpool.ac.uk/2026/01/12/meningitis-know-the-signs-and-symptoms/ - Display this RA in staffrooms, school office and EYFS rooms 	HT/HoS Staff